

Northwest Local Board of Education
Organizational Meeting 6:00 p.m. January 12, 2016
Northwest High School Media Center

Mr. Keith Crabtree calls the meeting to order. He was elected at the December 2015 meeting to act as President Pro Tem to preside over the Organizational Meeting until officers for 2016 are elected.

01-16 OATH OF OFFICE TO NEWLY ELECTED AND APPOINTED MEMBERS

Treasurer Smith administers the “Oath of Office” to the newly elected and appointed members of the Northwest Local School Board of Education as follows:

“Do you solemnly swear or affirm, that you will support the constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Northwest Local School Board of Education of Scioto County, Ohio.

| | |
|-----------------------|---------------------|
| Virgil Keith Crabtree | (1/1/16 – 12/31/19) |
| Jared Lute | (1/1/16 – 12/31/19) |

All members then answered I do.

Treasurer Smith then declares all members duly seated as members of the Northwest Local School District Board of Education.

02-16 ROLL CALL

Present: All Present
Absent: -----

Roll Call: Carver; Crabtree; Jones; Lute; Taylor

03-16 ELECTION OF BOARD PRESIDENT FOR 2016

Nominations - Any member may nominate another member or themselves and does not require a second. If more than one nomination, members shall vote their choice.

Nominations: Adam Jones nominated Keith Crabtree

Roll Call: **Carver**-yes; Crabtree-abstain; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

04-16 ELECTION OF VICE-PRESIDENT FOR 2016

Nominations - Any member may nominate another member or themselves and does not require a second. If more than one nomination, members shall vote their choice.

Nominations: Adam Jones nominated Jill Carver

Roll Call: Carver-abstain; **Crabtree**-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

05-16 RESOLUTION TO ESTABLISH REGULAR MEETING DATE, TIME AND PLACE FOR 2016, AS WELL AS HOW PUBLIC MAY DETERMINE SCHEDULE.

The Board sets their regular meeting place as Northwest High School; their regular meeting date for 2016 is the 2nd Thursday of each month, beginning with the February 2016 meeting, with regular business to begin at 5:00 p.m. The public is invited to attend. Further, the public may determine meeting schedule by (1) Notice of the next scheduled meeting will be published in the newspaper in the report of any given meeting; (2) The information is available during regular business hours at the Treasurer's office in the Administrative Office building; (3) Available on the Northwest District website at www.nwmohawks.net and (4) If desired, an individual may supply self-addressed stamped envelopes to secure written notice and /or agenda. Special meetings will be reported to the newspaper two days prior to the meeting, if possible.

Motion: Carver

Second: Taylor

Roll Call: Carver-yes; Crabtree-yes; **Jones**-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

06-16 RESOLUTION TO SET COMPENSATION FOR BOARD MEMBERS FOR 2016

The compensation for Board Members is set at the maximum allowable amount of \$125.00 per meeting as per ORC to be effective January 2016; further, members must be physically present to participate in meetings.

Motion: Taylor
Second: Lute
Roll Call: Carver-yes; Crabtree-yes; Jones-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.

07-16 RESOLUTION TO ESTABLISH SERVICE FUND FOR 2016

Whereas ORC 3315.15 provides for the setting aside from the general fund a sum of 75 cents per child up to \$7,500 to be used in paying expenses of members of the Board incurred in the performance of their duties known as the Service Fund, be it resolved that the Board establishes \$1,222.50 to be appropriated for the purpose. (Enrollment 1630 October, 2015)

Motion: Taylor
Second: Carver
Roll Call: Carver-yes; Crabtree-yes; Jones-yes; Lute-yes; **Taylor**-yes

The President declared the motion carried.

08-16 RESOLUTION TO DELEGATE AUTHORITY TO TREASURER FOR 2016

The Board delegates the following authority to the Treasurer for 2016: (1) To pay all bills as presented provided that funds are available, and to report monthly to the Board of Education those bills that were paid; (2) To make appropriation transfers within General Fund or within other funds as needed, those transfers then to be approved by the Board; (3) To invest funds during 2016; (4) To request advance draws on taxes; (5) To borrow short term money if necessary; and (6) To manage and delegate resources and responsibilities to carry out the financial mission of the District for 2016.

Motion: Taylor
Second: Lute
Roll Call: **Carver**-yes; Crabtree-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

09-16 RESOLUTION TO DELEGATE AUTHORITY TO
SUPERINTENDENT FOR 2016

The Board delegates the following authority to the Local Superintendent for 2016: (1) To act as purchasing agent for the Board of Education for all material and services not subject to the \$25,000 bid requirement; (2) To approve attendance of employees at professional meetings; (3) To obtain legal opinions/services as needed from Scioto County Prosecutor's Office of Portsmouth, Ohio; Bricker & Eckler of Columbus, Ohio; Scott, Scriven, & Wahoff, LLP of Columbus, Ohio; Means, Bichimer, Burkholder, & Baker of Columbus, Ohio; Squire, Sanders and Dempsey of Columbus, Ohio; and Taft, Stettinius/Hollister LLP of Columbus, Ohio (4) To employ temporary personnel in needed situations to be approved by the Board at their next regular meeting; (5) To apply for federal and state funds that may become available; (6) To advertise for cafeteria food and supplies for 2016, and (7) To manage and delegate resources and responsibilities to carry out the mission of the District for 2016.

Motion: Taylor
Second: Lute
Roll Call: Carver-yes; **Crabtree**-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

10-16 RESOLUTION TO DELEGATE AUTHORITY TO PRINCIPALS FOR
2016

The Board delegates the following authority to the Principals for 2016: to enter into contracts for building rentals, yearbooks, diplomas, announcements, class rings, caps & gowns, and any other purchases from student activity funds.

Motion: Jones
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; **Jones**-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

11-16 RESOLUTION TO CONDUCT BUDGET HEARING AND ADOPT
BUDGET FOR NEXT FISCAL YEAR FROM JULY 1, 2016 THROUGH JUNE 30,
2017

The proposed budget for the Northwest Local School District for the 12-month period July 1, 2016 through June 30, 2017 is presented for public inspection. There being no public objections, the budget is adopted.

Motion: Lute
Second: Jones
Roll Call: Carver-yes; Crabtree-yes; Jones-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.

12-16 RESOLUTION TO APPROVE MINUTES

The Board hereby approves the minutes of Regular Meeting on December 15, 2015 and Special Meeting on December 23, 2015.

Motion: Jones
Second: Carver
Roll Call: Carver-yes; Crabtree-yes; Jones-yes; Lute-yes; **Taylor**-yes

The President declared the motion carried.

13-16 REPORTS

A. Treasurer:

1. December Financial Report
2. Stumpage Money
3. Forestry Division – January 28th
4. Food Service
5. BWC Rate Decrease
6. LeBrun Scholarship

B. Superintendent:

1. TMI Update from Jeff Borton
2. Board Membership Workshop
3. January 29 – 2 hour early dismissal
4. Martin Luther King Day – No School
5. February Meeting – Group Picture
6. AEP Presentation -- February

C. Board Committees:

Discussion: Season Passes
 Annual Sports Pass

D. Board Members:

Adam Jones -- Hooks for Books – End of March (1 night only)

E. Legislative Liaison: No report

Jeff Borton – TMI Update

The Board hereby approves the reports of this meeting.

Motion: Jones

Second: Carver

Roll Call: **Carver**-yes; Crabtree-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

Visitors:

1. Ron Throckmorton – Lucasville, Ohio;
 - A. Questions on athletic admission passes

2. Patsy Prose, Lucasville, Ohio;
 - A. Interested in helping with biddy basketball in summer

14-16 RESOLUTION TO ENTER INTO EXECUTIVE SESSION

The Board hereby enters into executive session at 6:29 p.m. to discuss: 1) the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges against an employee or official, or regulated individual unless the employee, official, or regulated individual requests a public hearing; 2) disputes which are subject of pending or imminent court action in conference with an attorney.

Motion: Carver
Second: Taylor
Roll Call: Carver-yes; **Crabtree**-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

15-16 RESOLUTION TO RE-ENTER PUBLIC SESSION

The Board hereby re-enters public session at 7:49 p.m.

Motion: Carver
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; **Jones**-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

16-16 RESOLUTION TO EMPLOY SUBSTITUTE TEACHERS FOR 2015-16 SCHOOL YEAR

The Board hereby employs the following substitute teachers for the 2015-16 school year per nomination of ESC Superintendent Mers and recommendation of Local Superintendent Jenkins:

Short-Term Substitute

Amanda M. Clausing – 1810 Kathy Lane, Miamisburg, OH 45342; (937) 510-1996;
General Education

Regina M. Kearchner – 8461 Hwy 52 West, Stout, OH 45684; (513) 254-5875 or
(740) 529-0545; Middle Childhood (4-9); Mathematics (4-9)

Professional

Sheila L. Carver – 8409 State Route 139, Minford, OH 45653; (740) 820-9881;
Elementary (1-8); Middle Only

Motion: Carver

Second: Taylor

Roll Call: Carver-yes; Crabtree-yes; Jones-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.

17-16 RESOLUTION TO EMPLOY CLASSIFIED SUBSTITUTE PERSONNEL FOR THE REMAINDER OF THE 2015-2016 SCHOOL YEAR

The Board hereby employs the following classified substitute personnel for the remainder of the 2015-2016 school year as per recommendation of Superintendent Jenkins:

| <u>NAME</u> | <u>ADDRESS</u> | <u>TELEPHONE</u> |
|--------------------|---|------------------|
| Destinie M. Thomas | 1540-A Sedan Crabtree Rd., Lucasville, OH | 740-259-3552 |

Motion: Carver

Second: Taylor

Roll Call: Carver-yes; Crabtree-yes; Jones-yes; Lute-yes; **Taylor**-yes

The President declared the motion carried.

18-16 RESOLUTION TO SET 2016 GRADUATION DATE

The Board hereby sets the 2016 graduation date for Sunday, May 22, 2016 at 2:00 p.m. in the Northwest High School gymnasium.

Motion: Jones
Second: Lute
Roll Call: **Carver**-yes; Crabtree-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

19-16 RESOLUTION TO APPROVE DISTRICT EMERGENCY OPERATION PLANS

The Board hereby approves the district's emergency operation plans as per recommendation of Superintendent Jenkins.

Motion: Jones
Second: Taylor
Roll Call: Carver-yes; **Crabtree**-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

20-16 RESOLUTION TO APPROVE FALL SUPPLEMENTAL SCHEDULES I AND II FOR 2016-2017

The Board hereby approves the attached fall supplemental schedules I and II for 2016-2017 as per recommendation of Superintendent Jenkins.

Motion: Taylor
Second: Lute
Roll Call: Carver-yes; Crabtree-yes; **Jones**-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

21-16 RESOLUTION TO ADJOURN

The Board hereby adjourns at 7:55 p.m.

Motion: Carver

Second: Taylor

Roll Call: Carver-yes; Crabtree-yes; Jones-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.